

Planner Categories

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On the Planner page of Catholic Social Media, you'll notice a dropdown with a few different categories. Here's how they function.

The screenshot displays the 'Planner' interface. At the top, there's a filter bar with 'Recently Distributed (11)' selected, and sub-filters for 'Week (11)', 'Month (0)', 'Season (0)', and 'Forever (0)'. A dropdown menu is open under 'Recently Distributed (11)', showing four options: 'Recently Distributed (11)', 'Planned for the Week (5)', 'Suggested Posts (0)', and 'Drafts (5)'. Below the dropdown, a grid of posts is visible. The first post is a draft titled 'I am a FOCUS missionary because I like to help college students create the best lives possible and that all starts...'. The second post is 'Date Night is returning to the SLC!' by Tony and Monica Habashy. The third post is 'Register today for the Seasoned Servant Symposium on Sept. 27!' with a 'REGISTER NOW' button. The fourth post is 'Pray for our seminarians as they begin their school year! Thank you for listening to God's call.'

Recently Distributed

These are posts that have already been published and are visible to your parishes right now. This is the only category of posts that is visible to your parishes.

Planned for the Week

These are posts that are scheduled to be distributed to your parishes the *following* week. For more on distribution schedules, be sure to read this article: [Scheduling Content for Your Parishes](#).

Suggested Posts

These are posts that the Catholic Social Media team is suggesting you use. Our team sometimes places posts here for you from our team or from national partners, like the National Eucharistic Revival. By default, these suggested posts function as drafts. Our team does not have the permission to distribute these to your parishes. You can, however, approve these posts, at which point they will move to Planned for the Week or Recently Distributed as appropriate.

Drafts

As the name indicates, this is where your unpublished posts live. Any posts in this category are invisible to parishes until such time as you schedule them to be distributed.